

Revision History

This section will contain details of changes to the document.

Date	Version	Description of Updates	Author
8/12/2009	1.1	Technical bulletin sent to Regional Centers.	DDS

POS Invoice Deletion Program

The POS Invoice Deletion program has been updated so POS invoice detail line dates will be consistent with changes being made to the POS Invoicing process.

New program features include:

- The flow of the program has been modified so the user may review entered invoices prior to deleting them.
- Entered invoices may be removed from the batch prior to processing.
- A report has been added to show invoices processed not requiring a journal entry.
- Printer control is available on the new report; the report id is PS00801A.

POS Invoice Deletion Program Instructions

At the first screen of the POS Invoice Deletion program, enter the invoices to be deleted. Required entry is the POS vendor number and the invoice number followed by the enter key. Enter as many invoices as desired. When the entire batch has been entered, select **F-6** to review entry. **F-3** may be selected to exit the program without processing. If the program is exited, the batch will not be saved.

Session B - [24 x 80]

File Edit View Communication Actions Window Help

7/21/09 Accounts Payable Services BGOLTERM
13:11:33 POS Accounts Payable Deletions SAC400
PS008FM

Enter Vendor # _____
Enter Invoice # _____
Press Enter To Accept Entry

F3=Exit F6=Review Screen

MR b MW 09/047
1902 - Session successfully started \\ipp://manager2\sharp-caddis-mfc on Ne02:

Entered invoices can be reviewed to verify that the correct entry has been made. If the entered invoice is incorrect, it may be removed from the batch at this point by entering a “4” in front of the invoice followed by **F-10**. The user may return to the entry screen at this time to enter a new invoice.

Session B - [24 x 80]

File Edit View Communication Actions Window Help

7/21/09 Journal Entry Creation BGOLTERM
13:14:49 Delete POS Invoices
CS0024

POS/Trust Inv Delete J/E

Journal Entry Number: 00000 Date: 0
Journal Entry Description:

Cash Transfer J/E

Journal Entry Number: 00000 Date: 0
Journal Entry Description:

Enter to Verify F2=Generate F3=Exit, Do Not Generate

MR b MW 12/039

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The user may exit from the journal entry screen without completing the batch by selecting **F-3**. If **F-3** is selected, invoices in the batch that did not require a journal entry will already have been processed and invoices requiring a journal entry will be saved.